



Grizzly Ranch Community Services District

Minutes

Regular Meeting

March 19, 2024 09:00 AM

The Outpost, 300 Club House Dr, Portola, CA 96122

<http://www.grizzlyranchcsd.com>

1. **Call to Order**

The meeting was called to order at 9:03 am by President Kathryn Roberts.

A. Roll Call

Present: President Kathryn Roberts, Vice President Stephen Tange, Director Betsy Oltmann, Director Lori Tange, General Manager Larry Smith, Board Clerk Misti Martinez

Absent: Director Peter Christoffersen

Staff Present: Treasurer Bill Desjardin

2. **Public Comments**

There were no public comments

3. **Consent Agenda**

A. Approval of December 19th Regularly Scheduled Meeting Minutes

Approval of January 12, 2024 Special Meeting Minutes

Approval of February 22, Special Meeting Minutes

B. Financial Reports Current period December-January-February 2024 to be approved.

C. Financial Reports From Previous Reporting Periods - July-Aug-Sept & Oct-Nov-Dec 2023

Director Lori Tange motioned to approve. A second was made by Director Betsy Oltmann.

The roll call vote:

Aye President Kathryn Roberts Aye Vice President Stephen Tange Aye Director Betsy Oltmann Aye Director Lori Tange Absent Director Peter Christoffersen

4. **Treasury Report for Current Period -December-January-February 2023/2024** No Action

5. **Budget Review**

Motore
Lori
second Stephen

better enable them to see whether the district is in line with the DOWL study's target goals.

6. Review of Reserve Accounts

A. Reserve Policy

This line item was tabled to be voted on at the next meeting in June

B. Recommended funding levels and process

Discussion was held at length. To be voted on at the next meeting.

C. Current reserve account standings.

Current reserves are not yet fully funded, to be addressed at the next meeting.

7. Districts Year End Bonus Policy Discussion

Policy Adopted after suggested edits.

Director Lori Tange motioned to approve. A second was made by Director Betsy Oltmann.

The motion passed with the following vote:

4 In Favor ___ Opposed
___ Abstained 1 Absent ___ Recused

8. Streamline

No vote needed, the Streamline platform was addressed and introduced to the Board

9. CPS

District Admin will look into this program more in depth and report back at the next meeting.

10. Invitation From LAFCO

The Board of Directors were not interested in joining LAFCO.

11. Admin Report Out

A. Reminder to complete Ethics Training, 700 Statement

We received our catch-up check from the county 1/19/24

Nearly all directors are up to date on Ethics training and 700 forms.

12. General Manager Report

General Manager reported out on district operations and well levels. All wells are recovering their levels. Golf to open May 3, so we expect to see a lot of use from them very soon. Utility Systems Operator Travis Russell just returned from Cla-Val training. He is now able to perform maintenance on the valves which will save the district money, as that service is extremely expensive.

13. Future Agenda Items

~Employee Health Plan

~CPS Paperless Solutions

~Special Assessment Certification and Resolution 2024.1 Establishing Appropriation Limits

~Resolution 2024.2 Requesting Collection of Charges on Plumas County Tax Roll

~Resolution 2024.3 Establishing Time and Place for Regular Meetings

~5 Year Budget Projection

~Closed session for Public Employee Performance Evaluation -General Manager

14. Next Regular Meeting Date

June 18, 2024

15. Closed Session

A. Closed Session pursuant to Government Code Section 54957 – Public Employee Performance Evaluation

Administrator

Utilities System Operator

Operator in Training

16. Adjournment

Meeting adjourned at 12:56