



COMMUNITY SERVICES DISTRICT

GRCSD Board Special Meeting Minutes

April 21, 2021, Wednesday 3:00 p.m.

In response to the COVID-19 crisis and as permitted by Executive Order N-29-20, The Grizzly Ranch Community Services District Board of Directors Special Meeting scheduled on Wednesday, April 21, 2021 will be conducted remotely. The meeting of the Grizzly Ranch Community Services District Board of Directors will be accessible to the public via Zoom at:

<https://us02web.zoom.us/j/85699760273?pwd=dVkraU5JcmFKYURMSmQzMk9oTnhndz09>

or by telephone at: Phone Number 1-408-638-0968; Meeting ID:856 9976 0273 Passcode: 669384

- A. Roll call:** President Jim Miller, Vice President Kathy Roberts, Director John Reynolds, Director John Saefke and Director Stephen Tange were present. A quorum was established. Aaron Corr and Office Administrator, Carol Logan were also in attendance.
- B. Call to order:** 3:04 p.m.
- C. Public Comments:** None
- D. GRCSD Draft Utilities System Operator Job Description Policy #2970 for Adoption:** General Manager, Aaron Corr reported out on the new GRCSD Personnel Policy #2970 Utilities System Operator Job Description. Discussion was held. President Miller called for questions or comments. There were none. President Miller called for a motion to adopt GRCSD Personnel Policy #2970 Utilities System Operator Job Description. A motion was made by Director Reynolds and Seconded by Director Tange and passed unanimously by a roll call vote.
- E. GRCSD Utilities System Chief Operator Policy #2985 review for Amendment:** General Manager, Aaron Corr reported out on the proposed changes of GRCSD Personnel Policy #2985 Utilities System Chief Operator Job Description to be amended. Discussion was held. President Miller called for questions or comments. Noted changes were made. President Miller called for a motion to amend GRCSD Personnel Policy #2985 Utilities System Chief Operator Job Description with changes as submitted. A motion was made by Vice President Roberts, motion was seconded by Director Reynolds and passed unanimously by a roll call vote.
- F. GRCSD Utilities System Operator in Training Policy #2975 review for Amendment:** General Manager Aaron Corr reported out on the proposed changes of GRCSD Personnel Policy #2975 Utilities System Operator in Training Job Description to be amended. Discussion was held. President Miller called for questions or comments. Noted changes were made. President Miller called for a motion to amend GRCSD Personnel Policy #2975 Utilities System Operator in Training Job Description with changes as submitted. A motion was made by Director Reynolds, motion was seconded by Director Saefke and passed unanimously by a roll call vote.

G. GRCSD General Manager Policy #2950 review for Amendment: General Manager, Aaron Corr reported out on the proposed changes of GRCSD Personnel Policy #2950 General Manager Job Description to be amended. Discussion was held. President Miller called for questions or comments. Noted changes were made. President Miller called for a motion to amend GRCSD Personnel Policy #2950 General Manager Job Description with changes as submitted. A motion was made by Director Reynolds and motion seconded by Vice President Roberts and passed unanimously by a roll call vote.

President Miller called for any public comments: None.

H. Closed Session

1. Public Employment Appointment: General Manager

I. Public Report out on Action Taken in Closed Session: The GRCSD voted unanimously to extend an offer for the GRCSD General Manager position starting on or about May 1, 2021

J. Adjournment: President Miller called for a motion to adjourn. Director Reynolds made the motion. The motion was seconded by Director Saefke, and passed unanimously buy a roll call vote.

Meeting Adjourned at 4:46 p.m.