



COMMUNITY SERVICES DISTRICT

GRCS D Special Board Meeting Minutes

The Outpost, 300 Club House Dr., Portola CA 96122

June 10, 2021 Thursday / 1:00 p.m.

A. Roll call: President Jim Miller, Vice President Kathy Roberts, Director John Reynolds, Director John Saefke and Director Stephen Tange were present. A quorum was established. GRCS D Treasurer, Bob Coler, General Manager Larry Smith and Office Administrator Carol Logan were also in attendance. A quorum was established

B. Call to Order: 1:13 p.m.

C. Public Comments

D. Special Business:

1. GRCS D Rate Study Workshop: President Miller reported out on procedural requirements for protest hearing.
 - a. Must provide written notice by mail to owner on record of each identified parcel to include:
 - owner of record on property tax bill
 - the amount of fees proposed to be imposed
 - the basis upon fees are classified
 - a statement regarding reason for increase to existing fees
 - a date and time of a public hearing.
 - b. Conduct Public hearing on proposed fees not less than 45 days after notice of mailing.
 - c. Consider all protests and keep on file for 2 years
 - d. If written protests against the proposed fee are presented by a majority of owners fees cannot be imposed.

President Miller asked that a working group be started to draft up the statement. The working group will consist of: President Miller, Director John Reynolds, General Manager, Larry Smith and Office Administrator, Carol Logan. This Statement will be presented at the next regular scheduled Board of Directors meeting on June 22, 2021 for approval. Discussion was held.

Bob Coler, GRCS D Treasurer reported on the GRCS D Business model and its determination of water and wastewater treatment usage rates. Discussion was held. With no further questions or concerns President Miller called for a Motion to: Adopt the following water and wastewater treatment usage rates for rate payer consideration:

| <u>Description</u> | <u>FY21/22</u> | <u>FY 22/23</u> | <u>FY 23/24</u> | <u>FY 24/25</u> | <u>FY 25/26</u> |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|
| <u>Fixed Quarterly Base Rate (which includes an allowance of 3,000 gallons of water per quarter - non bankable or transferrable)</u> | <u>\$171.00</u> | <u>\$195.00</u> | <u>\$233.00</u> | <u>\$247.00</u> | <u>\$272.00</u> |
| <u>Usage Rate per gallon for water used in excess of the above quarterly allowance</u> | <u>\$.019</u> | <u>\$.023</u> | <u>\$.025</u> | <u>\$.028</u> | <u>\$.030</u> |

The motion was made by Director John Reynolds, seconded by Vice President Kathy Roberts and the motion passed unanimously by a roll call vote.

E. Future Agenda Items:

1. Propose a statement to be mailed to all the owners of record of each parcel in Grizzly Ranch regarding the proposed rate increase to be adopted.
2. Propose a protest hearing for Rate Increase to be adopted

F. Motion to adjourn: President Miller called for a motion to adjourn. Vice President Roberts made the motion, Director Saefke seconded the motion and motion passed unanimously by a roll call vote.